



## 2024-2025 Special Conditions Form

### Student's Information

|            |           |                 |
|------------|-----------|-----------------|
| _____      | _____     | _____           |
| First Name | Last Name | Morrisville ID# |

If your financial circumstances changed drastically between the tax years of 2022 and 2023, use this form to request special consideration of your family's finances.

### Documents Required

All students must submit the items in the list below and the documentation specific to the circumstances they selected.

- Signed 2022 AND 2023 tax returns
- 2022 AND 2023 W2 forms
- Letter detailing your circumstances
- Remaining Documentation in one of the lists below

#### Recent lay off

- Signed and dated letter on letterhead from student/spouse/parent's prior employer with termination date
- Most recent pay stubs
- Proof of unemployment benefits, or proof of denial for benefits
- Proof of any other income/resources family is receiving (current pay stub, social security benefits, workers compensation, etc)

#### Recent divorce/separation

- Divorce- copy of divorce decree
- Separation- copy of legal separation or a signed statement from your attorney with the date of separation
- Proof of separate residences (utility bills or rental agreements with different addresses)
- Most recent paystub or proof of income/resources receiving (child support)

#### Death of spouse or parent(s)

- Death certificate or obituary
- Proof of all the income/resources student or surviving parent receives (current pay stub, social security benefits, life insurance, child support, etc)

**Submit Documents To:**  
**SUNY Morrisville Financial Aid**  
**E: [finaid@morrisville.edu](mailto:finaid@morrisville.edu) P: 315.684.6289 ▪ F: 315.684.6628 ▪**  
**P.O. Box 901 Morrisville, NY 13408-0901**

### Recently disabled

- Medical documentation stating when the disability occurred
- Last paystub prior to disability
- Proof of disability benefits being currently received or expected to receive
- Proof of any other income/resources household receives

### Other unusual circumstances

- Detailed explanation of unusual circumstances and documentation supporting your claim

*Each person signing below certifies that all of the information reported is complete and correct to the best of your knowledge. If asked by an authorized official, I agree to give further proof of the information that I have given on this form. I realize that if I do not provide this additional information, the student request for aid may be denied.*

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Student's Signature

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Date

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Parent's Signature

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Date

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Student's Spouse's Signature

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Date

**Submit documents to:**  
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