

To schedule an appointment with a face-to-face tutor, follow these steps:

1. Log in to Starfish.
2. Go to your Courses page.
3. Find the course you would like to work on with a tutor.
4. Click the Schedule Appointment link in The Tutoring Center box next to that course.
5. Follow the steps to select an appointment time and confirm the booking. You will receive an email from Starfish confirming that your appointment has been booked. The appointment will also show on your Starfish Upcoming page (where you can later cancel it using the three dots if you cannot keep the appointment).

If you did not see any available appointment times in Starfish, we may not have tutors for that class, or the tutor(s) may be completely booked until further into the future. You can try looking at future dates for openings or you may drop in to seek help on a first-come, first-served basis after we help students with appointments. You may submit our online Tutor Request Form if we do not have a tutor for your course or a tutor with hours that work for your schedule. Please also email [TutoringCenter@morrisville.edu](mailto:TutoringCenter@morrisville.edu) for assistance or drop by our location in the back left corner on the first floor of Butcher Library.