

**STATE UNIVERSITY OF NEW YORK  
RELEASE FOR INTERATIONAL FACULTY LED PROGRAMS**

Name: \_\_\_\_\_  
Last First Student ID#

Program: \_\_\_\_\_  
Location Abroad Dates Abroad

Class (if applicable): \_\_\_\_\_ Faculty: \_\_\_\_\_

**To the Student:** As with all academic programs, certain conditions must be adhered to in order to preserve program integrity. As a necessary precaution to protect the State of New York, the State University of New York and the College at Morrisville, these conditions are listed below. We ask that you **read carefully** and **indicate with your signature that you understand them and will comply**. If you are a participant under the age of 18, your parent or guardian's signature is also required.

- 1) Participant pledges to conduct themselves in a manner that will reflect favorably on SUNY Morrisville, the State University of New York and the United States of America.
- 2) Participation in the above program is entirely voluntary and will require transportation to and habitation in another country and may involve risks relating to or arising out of program activities.
- 3) Participant understands that there are risks inherent in traveling, living and studying in another country, and acknowledges that they have been apprised of such risks (to the extent that such risks are known) and agrees to assume all risks and responsibility for their health, safety and property while participating in this program.
- 4) Participant releases the State University of New York, SUNY Morrisville and the State of New York, their officers, trustees, employees and agents from any and all liability, damage or claim of any nature arising out of, or in any way related to participation in this program, the transportation or in any independent activities undertaken as an adjunct thereto.
- 5) Participant agrees to be responsible for any damage or liability incurred as a result of illness or accident they may suffer, including the costs of any medical care not covered by insurance, injury or damage to any person or property of others which participant may cause or for any financial liability or obligation which participant may personally incur, while participating in the program.
- 6) Participant understands that SUNY Morrisville reserves the right to make cancellations, changes or substitutions in cases of emergency or changed conditions or in the interest of any program-sponsored group with which the participant may be traveling or collaborating.
- 7) Participant understands and agrees that all students are subject to regulations outlined in materials provided by SUNY Morrisville and the host institution and the laws of the host country. In the event of violation of any of the foregoing, or any other behavior which is detrimental to the participant, other students or the program, the director shall have the right to dismiss the participant from the program. The participant further agrees that, if expelled from the program, they are responsible for all expenses of the program, including return to the point of origin, and that no refund of fees will be given.
- 8) Participant acknowledges and understands that, should they develop legal problems with any foreign nationals or government of the host country, they will attend to the matter personally, with their own personal funds. SUNY Morrisville is not responsible for providing any assistance under such circumstances.
- 9) Participant agrees that they will be responsible for all medical and related expenses incurred while participating in the program. Participant is responsible for securing accident and medical insurance that meets SUNY standards.

10) Participant agrees to report any physical or mental condition that may require special medical attention or accommodations while participating in the program to the SUNY Morrisville Study Abroad Program at least 60 days prior to the start of the program.

**Other Conditions of Participation**

**Participation:** Participant agrees to partake fully in all portions of the program and further agrees that any deviation from the program design must be requested in writing in advance of the program start date and must be approved by the Dean of the school in which the program is offered.

**Payment Deadline(s):** Participant and their parent/guardian(s) are aware of the nature and cost of the program and will guarantee that all financial obligations will be met by the deadline(s) specified on the bill statement. Financial aid recipients will submit all documentation required by SUNY Morrisville’s Financial Aid Office and will remit any balance owed by the payment deadline(s) or arrange for a deferment through the SUNY Morrisville Study Abroad Program prior to the payment deadline.

**Submission of Required Forms:** Participant agrees to submit all required forms by the deadline.

**Travel and Accommodation:** Participant acknowledges and agrees to accept all responsibility for loss or additional expenses due to delays or other changes in the means of transportation, lost or stolen tickets, other services or sickness, weather, strikes or other unforeseen causes.

Participant acknowledges and understands that SUNY Morrisville assumes no liability whatsoever for any loss, damage, destruction, theft or the like to the student’s luggage or personal belongings and certifies that participant has retained adequate insurance or has sufficient funds to replace such belongings.

Participant acknowledges and understands that in the event that they become detached from the trip group, fails to meet a departure bus, airplane or train or becomes sick or injured, participant will bear all responsibility to seek out, contact and connect with the trip group at its next available destination; and that participant shall bear all costs involved in contacting and reaching the trip group at its next available destination.

Participant is solely responsible for applying for and obtaining valid passports and necessary visas **prior to departure**. Complete information may be found at: [http://travel.state.gov/passport/passport\\_1738.html](http://travel.state.gov/passport/passport_1738.html).

Participant is solely responsible for securing any necessary immunizations prior to departure.

All services and accommodations are subject to the laws of the country in which they are provided.

SUNY Morrisville in no way represents or acts as an agent for transportation carriers, hotels and other suppliers of services connected with this program.

**Refunds for Program Withdrawal:** Refunds of tuition for voluntary withdrawal from the program are subject to the official withdrawal policies of SUNY Morrisville. Refunds of travel related program fees vary by course and are stated on the Course Participation Agreement.

**I have carefully read this form before signing it.**

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Student’s Name (printed)	Signature	Date (mm/dd/yyyy)
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Parent/Guardian’s Name (printed) (only required if student is under 18 years of age)	Signature	Date (mm/dd/yyyy)
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**Return form directly to the faculty member coordinating the international trip.**