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## Dual Credit Equipment Care and Maintenance AGEN 100 Course Policies and Procedures

1. Secondary faculty interested in exploring the possibility of offering the Morrisville State College Dual Credit AGEN 100 Equipment Care and Maintenance will meet with the Morrisville faculty to review and discuss the course outline and curriculum.
2. The course is a three (3) credit hour course and is aligned with the New York Science Standards and Assessments.
3. The Secondary faculty submits a resume and serves as “volunteer Morrisville State College adjunct faculty,” while teaching the course.
4. The tuition for this three credit hour course is **reduced** from \$661.05 to \$245.55 (from \$207 per credit hour to \$65 per credit hour) as a courtesy of the College. These are SUNY credits and are transferable to other colleges.
5. Secondary faculty that plan to offer their students the opportunity to enroll in the AGEN 100 Equipment Care and Maintenance dual credit course will participate in curriculum training by the Morrisville State College Agricultural Engineering faculty on the Morrisville campus.
6. During the Fall Semester, all secondary students that wish to enroll in the course come on campus to register and participate in career exploration activities in the Ag Business program on the Morrisville campus. All students must bring a check for \$245.55 (\$65 tuition/cr. + \$0.85 SUNY fee/cr. + \$16.00 technology fee/cr. x 3 credits), payable to **Morrisville State College** with them that day.
7. The course will be offered in the Spring semester of each year even though the course may be taught for a longer period at the secondary level.
8. **Absolutely no registrations for the Spring 2012 term will be accepted after February 17, 2012.**
9. Students will receive a Morrisville State College transcript and these are SUNY credit hours and may be transferred to any college of their choice (note: most colleges require a “C” or better to accept for transfer).
10. If you have any questions, you may contact: William Snyder, School Of Agriculture and Natural Resources Dual Credit Coordinator, Morrisville State College, Bicknell Hall 107, Morrisville, NY 13408 or call at: (315) 684-6237, or e-mail at: [snyderw@Morrisville.edu](mailto:snyderw@Morrisville.edu)