

# GROUP TUTORING REPORT FORM

**Academic Enrichment Center**

**Morrisville State College**

**Part 1: Instructions for Students:** Please type or neatly print the following information:

#	Start Time (am/pm?)	Last Name	First Name	M# or BIRTH DATE	Major/ School	Instructor's Name	EOP? CSTEP? ISP? VESID? Student - Athlete?	Finish Time (am/pm?)
1								
2								
3								
4								
5								

**Part 2: Instructions for Tutors:** Please type or neatly print the following information and either email document to [TutorTrac@morrisville.edu](mailto:TutorTrac@morrisville.edu) or submit to staff of the Academic Enrichment Center for processing.

Tutor's Name: \_\_\_\_\_

Course Name & Course #: \_\_\_\_\_

Date \_\_\_\_\_

Be specific: How did you try to help the students? What topics/assignments did you work on?

**Part 3: Instructions for Work-Study Assistants or other AEC Staff:**

Entered into Banner by: _____	Copies emailed by: _____
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