



Academic Enrichment Center

School of General Studies

Peer Tutor Application

Semester: _____

A. Please fill in the following information:

Last Name: _____ First Name: _____ M# _____

College Address: _____ Phone: _____

Campus Email Address: _____ Personal Email Address: _____

Degree & Major (e.g., AA-Liberal Arts, BT-Equine): _____

Campus: Morrisville Norwich Cumulative GPA*: _____ Graduation Date: _____
*2.75 required

B. Please list all of the courses you would like to tutor, the names of your professors, and the grades you earned in the courses. NOTE: Two faculty recommendations are required for consideration, so list the names of two (2) instructors for us to contact for recommendations even if you only want to tutor one subject or course. If you need additional space, please use the reverse of this sheet or attach additional pages.

Table with 4 columns: Course Name & Number, Semester Taken, Professor's Name, Grade Earned

Which, if any, of these courses might require tutoring in a certain location due to the use of special equipment?

Which faculty or staff members are willing to be present to supervise you while you tutor in those locations?

C. Attach a current resume with cover letter addressed to the person in charge of tutoring at your campus as indicated below. Be sure to discuss your reasons for wanting to become a peer tutor and your qualifications for the position. These may be submitted electronically, in person, or by mail.

Morrisville Campus:

Stephanie Lawhorne
AEC, 1st Floor Butcher Library
Morrisville State College
PO Box 901
Morrisville, NY 13408
315.684.6360
LawhorSL@morrisville.edu

Norwich Campus:

Jeri O'Bryan-Losee
AEC, 1st Floor, Room 133
Morrisville State College
20 Conkey Avenue
Norwich, NY 13815
607.334.5144
ObryanJ@morrisville.edu



D. Fill out the following schedule chart:

1. Write or type an "X" in all blocks of time you are **NOT able to tutor** due to classes, club meetings, other work hours, meal times, athletic practices, being off-campus, etc.
2. Draw a star or type an asterisk (*) in the blocks when **you prefer to tutor** (these are not guaranteed times, but we will try to work with you on this).

We will assign hours based on the open blocks in your schedule and the need for coverage of subjects you can tutor.

Time/Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8-9 am							
9-10 am							
10-11am							
11 am-12 pm							
12-1 pm							
1-2 pm							
2-3 pm							
3-4 pm							
4-5 pm							
5-6 pm							
6-7 pm							
7-8 pm							
8-9 pm							
9-10 pm							
10-11 pm							

How many hours per week would you like to tutor (maximum of 10 hours)? _____

Once your application materials are received, we will e-mail your professors for recommendations. After two positive reference forms are on file for you, we will contact you for an interview.