



Peer Tutor Schedule Chart

Academic Enrichment Center

School of General Studies

Last Name: First Name: M#:

Your Schedule for the Semester: Check One: Fall Spring Year:

Fill out the following schedule chart to indicate your availability to work as a peer tutor:

1. Write or type an "X" in any block of time when you are **NOT available** due to prior fixed commitments such as classes, other work hours, meal times, club meetings, athletic practices, being off-campus, etc.
2. Draw a star or type an asterisk (*) in the blocks when **you prefer to tutor**. These preferred hours are not guaranteed times. Work hours are assigned based on when tutors are needed and when you are available.

Time/Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9-10 am						X	X
10-11am						X	X
11 am-12 pm						X	X
12-1 pm						X	X
1-2 pm		XXXXXXXX		XXXXXXXX		X	
2-3 pm						X	
3-4 pm						X	
4-5 pm						X	
5-6 pm						X	
6-7 pm						X	
7-8 pm						X	
8-9 pm					X	X	
9-10 pm					X	X	

How many hours per week would you like to tutor (maximum of 10 hours)?

Submit your completed schedule chart electronically, in person, or by mail to:

Stephanie Lawhorne, Director of Academic Support
 Academic Enrichment Center, 1st Floor Butcher Library
 School of General Studies, Morrisville State College
 PO Box 901, 80 Eaton St., Morrisville, NY 13408

Questions? Email Ms. Lawhorne at LawhorSL@morrisville.edu or call her at 315.684.6360.