REPLACEMENT DIPLOMA REQUEST FORM

(NO RUSH Service is available – diplomas are ordered 3 times a year June, September, January)

Replacement diplomas are reissued for a fee of $10.00. Diploma covers are $15.00. Please include check or money order made payable to Morrisville State College. Credit card/debit card payments can be made by calling Student Accounts at 315-684-6069. Complete the information below, and return this form with payment to Registrar's office.

Please print your name clearly as it will appear on the diploma:

Name: _____

First Middle Last

Former/Maiden Name: _____

(If you are requesting a diploma in a name other than the one in which your diploma was originally issued, you must provide documentation of name change e.g., copy of a marriage certificate, divorce decree, etc.)

Date of Birth: _____

Major: _____ Degree Awarded: _____ Date Awarded: _____

Contact Phone Number: _____ Contact Email: _____

Address to which the diploma should be sent:

_____

Street/P.O. Box Apt. No City State Zip

_____

Signature Date

RETURN REQUEST TO:
Morrisville State College
Office of the Registrar
P.O. Box 901
80 Eaton Street
Morrisville, NY 13408

For Office of the Registrar Use Only:

President: _____ Reissued: Yes ____ No ____

Degree: _____ Honors: _____ Date of Degree: _____

Requested by: _____ Date: _____