

IMPORTANT DEADLINES

- **PAY \$100 HOUSING DOWN PAYMENT**
at Business Office (4th floor, Whipple Admin Building).
Arrive early to avoid lines • Bring receipt to 1st floor of the admin building
(outside of residence life office and sign housing license).
- Monday, April 6 to Friday, April 10 9AM - 4PM
- **SIGN RESIDENCE HALL LICENSE**
outside Residence Life Office (1st floor, Whipple Admin Building).
- Monday, April 6 to Friday, April 10 9AM - 4PM
- **PICK UP POINT TOTAL CARD**
from current Residence Director to bring at time of room selection.
- Tuesday, April 14 or Wednesday, April 15 9AM - 12PM
1PM - 4PM
- **SQUATTERS SELECT ROOM**
at individual Residence Hall Offices in the building they are living.
- Monday, April 13 9AM - 12PM
1PM - 4PM
- **DISPLACED STUDENTS SELECT ROOM**
at individual Residence Hall Offices in the building they wish to live.
- Tuesday, April 14 9AM - 12PM
1PM - 4PM
- **ALL REMAINING STUDENTS SELECT ROOM**
in STUAC Gym.
- Wednesday, April 15 Male students 6PM - 7:30PM
Female students 7:30PM - 9PM
- **LATE ROOM SELECTION**
in Residence Life Office
- Starting Monday, April 20



MORRISVILLE STATE COLLEGE

OFFICE OF RESIDENCE LIFE

ROOM SELECTION PROCESS FOR 2009-2010

Very important information.
Please read completely.

HOUSING OPTIONS

- **East (24-HOUR QUIET BUILDING):** Same sex by area. Suites consisting of a central common area and two single rooms. Larger singles available at additional cost. Located on the Iroquois Quad.
- **Fountain View (24-HOUR QUIET BUILDING):** Same sex by area. Singles, split doubles, and split triples (split rooms have a partial wall for privacy). Located on the Pond Quad.
- **Cayuga:** Coed throughout the building. Singles and four person suites, all at additional cost. Located on the Iroquois Quad.
- **Mohawk:** Same sex by area. Located on the Iroquois Quad.
- **Onondaga:** Same sex by area. Located on the Iroquois Quad.
- **Oneida: Oneida is closed for renovations. It will not be an option during the room selection process.**
- **Helyar:** Same sex by area. Limited number of singles available at an additional cost. Located on the Pond Quad.
- **Stewart:** Same sex by area. Limited number of singles available at an additional cost. Located on the Pond Quad.
- **South:** Same sex by area. All rooms will be singles; available at an additional cost. Located on the Pond Quad.
- **West:** Same sex by area. Limited number of singles available at an additional cost. Located on the Pond Quad.
- **Honors House:** Historic residential house with all single bedrooms at an additional cost. Complete with two full kitchens and washer and dryer. Nearby parking available at no cost. Campus meal plan not required but recommended. Located on Eaton Street near the Morrisville Post Office.
- **Commons (I and II):** Apartment style buildings with single bedrooms, all at an additional cost. Same sex by apartment. Each apartment includes a living room, kitchen and dining area, 11/2 bathrooms, and 4 single bedrooms. Residents are not required to purchase a meal plan, but a commuter or similar meal plan is recommended. Quiet study suites are available. Extra large suites/singles are available on some floors at a slightly higher rate.

Room rates have not been set for the 2009-2010 academic year.

However, current prices can be viewed on the website at
www.morrisville.edu/bursar/tuition_fees.aspx

Please note there will be a rate increase for the 2009-2010 academic year.

WHAT IS ROOM SELECTION?

Room selection is the process in which students apply for college housing (including all traditional Residence Halls, Morrisville Commons, and the Honors House) for the 2009-2010 academic year. Students select a new room according to a point total. Students earn points based on GPA and number of credits completed. Points are deducted based on judicial standing. Students with higher point totals go through room selection first.

HOW DO I APPLY FOR HOUSING?

Any student that wants college housing for next year (2009-2010) must pay a \$100 housing down payment, which will be credited to next year's bill, in the Student Accounts Office (4th floor Whipple Admin. Building). They will receive a receipt which must then be submitted to the Residence Life Office (1st floor Whipple Admin. Building) where they must complete a Housing License. These two steps must be done between **Monday, April 6 and Friday, April 10 from 9:00 AM-4:00 PM**. Failing to complete either of these steps will prohibit the student from participating in room selection night. After these dates, you may still pay your down payment but you will not be able to select a room until after the room selection process is over.

WHAT IF I CANNOT PAY OR REQUIRE SPECIAL HOUSING?

Please contact the Residence Life Office prior to April 3rd if you require special housing accommodations. If you are unable to pay your down payment but desire college housing for next year, you must come to the Residence Life Office to discuss your options prior to April 3rd. **EOP students will receive a waiver for their housing down payment.** EOP Students are still required to go to the Student Accounts Office to confirm their status and receive a receipt of waiver status to submit to the Residence Life Office.

CAN I GET MY DOWN PAYMENT BACK

IF I CHANGE MY MIND?

The housing down payment is non-refundable except when the following circumstances occur:

- If you cancel your Housing License on or before June 30, 2009 because you will not be returning to Morrisville State College.
- If you choose to move off-campus, a written letter with the reasons for your request must be received in the Residence Life Office (1st floor, Whipple Admin. Building) on or before June 30, 2009.

There will be **NO refunds after June 30, 2009.**

CAN I CHANGE MY ROOM AFTER SELECTION?

No changes will be allowed after you have selected your room.

WHAT IS SQUATTING?

Students who wish to "squat" in their same room for next year may sign up with their roommate of choice, as long as they have both paid the \$100 housing down payment. There will be no squatting of rooms in Oneida, East, Fountain View, Cayuga, Honors, Commons, and South. There will also be no squatting singles on the third floors of Mohawk, Onondaga, and Stewart since the single rooms on these floors will return to double occupancy. Also there will be no squatting on the fourth floor of West or the first floor of Onondaga as these are reserved. Residence Directors will be taking sign-ups for squatters and their roommates on Monday, April 13 in their hall offices. If both people who currently live in a room want to return to that room (but with different roommates), they must decide ahead of time which of them will claim squatter's rights and which will go through room selection (the roommate will be considered a displaced student and may select a room accordingly).

WHAT IS BEING DISPLACED?

Some buildings and floors may be designated differently next year. If this happens in the area where you currently live, you are considered a displaced student and are not allowed to squat your room. You will be able to choose a room in non-displaced area on Tuesday, April 14th from 9:00 AM-12:00 PM and 1:00 PM-4:00 PM. Please note that displaced students will not be permitted to select a room in Oneida, East, Fountain View, Cayuga, Honors, Commons, South, and the third floors of Mohawk, Onondaga, and Stewart. Also considered displaced are the students living on the fourth floor of West, and the first floor of Onondaga. All of these areas will be open for selection, on Wednesday April 15, with the exceptions of the first floor Onondaga, fourth floor West, and Oneida which will be closed for renovations next year.

WHAT ARE THE DISPLACED STUDENT AREAS?

- All students in East, Fountain View, Commons, Cayuga, and Honors are considered displaced, because squatting is not allowed in these buildings.
- Students in single rooms the third floors of Mohawk, Onondaga, and Stewart Hall are considered displaced, because these will all be double rooms next year.
- All students on the first floor Onondaga are considered displaced, because this floor is reserved for a learning community.
- All students in South are considered displaced because all rooms will be singles next year.
- Students on the fourth floor of West will be considered displaced because that floor will be closed for placement of freshman.

CAN I SELECT A ROOM AFTER THE OFFICAL PROCESS ENDS THURSDAY?

Students may still pay the housing down payment after the deadline but will not be able to select a room until after room selection. Remaining options will be made available for selection in the Office of Residence Life (1st floor, Whipple Admin. Building) on Monday, April 20. Selection becomes very limited after June 1. Students paying the housing down payment after June 1 may end up in a double as a triple, or in overflow housing.

WHAT IS MY ROOM SELECTION NUMBER?

All students who pay the \$100 housing down payment by the deadline will be eligible to participate in the room selection process and can obtain their point total from their Residence Director on Tuesday, April 14 or Wednesday, April 15 from 9AM-12PM or 1PM-4PM. Please note that if you wait to pick up your point total card at room selection night, your entrance into the selection area may be delayed, limiting the options available to you. Roommate pairs may use the higher of their two point totals when selecting a room. (i.e.: Joe has number 32 and his roommate Mike has number 24. They will both select their room using Joe's point total of 32.)

WHAT IF I DON'T HAVE A ROOMMATE?

For students that do not have a roommate but would like to select a double or triple room, the Residence Life Office will maintain a list of students looking for roommates. Students needing a roommate will be responsible for adding their names to the list, reviewing others on the list, and contacting each other to make arrangements to become roommates.

WHAT IF I CANNOT ATTEND ROOM SELECTION?

Do not miss class to participate in room selection. If there are any steps of the room selection process that you will be unable to complete due to work, class, etc., you may have someone participate for you. The "Proxy Form" will be located on the back of your point card. If you do not fill out a proxy form, a room cannot be chosen in your absence.

WHAT ARE THE SELECTION RESTRICTIONS?

- Students may not choose any room during the selection process unless it is filled to capacity (2 students for a double, 3 students for a triple-NO EXCEPTIONS). Students in this situation can select a room after the room selection process.
- If two students select a room and one does not return:
 - another student may be assigned to this room for the fall or
 - another student in the same situation may be moved into the room or
 - the student may be required to move in with another student in the same situation (Students will not be made to leave their residence hall or floor.)
- Students who squat their room or select a room as a displaced student will not be allowed to select another room during Room Selection on Tuesday, April 14 or Wednesday, April 15. Once you have selected a room, you have completed the process.

WHAT IF I HAVE OTHER QUESTIONS?

If you have questions about the room selection process after you have read this brochure, please feel free to contact a Residence Advisor, Residence Director, or the Residence Life Office at 684-6043.