



Financial Aid Office
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4th Floor Administration Bldg.

Phone 315-684-6289
Fax 315-684-6628

Dear Student:

In September 1996, the State Education Department passed the following requirement to qualify for a Tuition Assistance Program (TAP) grant for a student's 5th, 6th, 7th, or 8th semester of award.

After a student has received four semesters of an award from the TAP or APTS program, the student must have achieved a **cumulative** grade point average of a 2.0 or better to receive another award. If a student has received four semesters of TAP or APTS and the cumulative GPA is **below** 2.0, the student **will not** be eligible for further awards from the State until the GPA is once again at least 2.0.

In cases where there are unusual circumstances as to why the student could not obtain at least a 2.0, the student may request a waiver to reinstate the TAP or APTS by filing the attached waiver form and submitting **documentation** to support the request. The waiver should be completed and sent **with documentation** to the Financial Aid Office, P.O. Box 901, Whipple Administration Building, Morrisville State College, Morrisville, NY 13408

FALL 20___/SPRING 20___
C-Average Waiver Form
New York State Student Financial Assistance

I. To be completed by the student:

Name _____ Social Security #: _____

Home Telephone No. With Area Code (_____) _____

School Address & Telephone No. _____

Circumstances leading to request of Waiver {Documentation from Doctor, Counselor, Teacher, etc. **must** accompany this form) _____

I understand that I fell below the "C" average requirement determined by New York State. Please review my situation with the documentation provided to reinstate my TAP or APTS award for the next semester.

Student Signature

Date

II. To be completed by the Financial Aid Officer:

I have reviewed this student's circumstances and will approve the request to reinstate this student's State assistance.

Notes: _____

Signature of Financial Aid Officer

Date