

SUNY MORRISVILLE

— EST. 1908 —

STUDENT DROP/ADD COURSE FORM

NEW PROCESS EFFECTIVE SEPTEMBER 29TH, 2020.

Students are responsible for completing this form and submitting to the appropriate School Office using the submit button below for signatures.

The School Office is responsible for routing the add/drop request form to:

- Academic Advisor for notification
- Financial Aid and Student Accounts for verification and associated add/drop fee (\$20.00)
- Registrar's Office for processing and completion

STUDENT INFORMATION

Name (Last)	(First)	(Middle)	Date
Student ID	Campus	School	Major
Fee Waived Yes No	Deans Signature (required only for fee waiver approval)		

Please Note: There is a \$20 fee to drop/add a course

COURSE DROP (grade of X entered on student academic transcript)

CRN	Subject	Course #	Section #	Title	Semester/Year

Please Note: The Financial Aid Office will verify if dropping or deleting a course will influence your financial aid. If you drop a course needed for graduation or as a prerequisite, it may lengthen your time until graduation.

COURSE ADD (must be approved by instructor)

CRN	Subject	Course #	Section #	Title	Semester/Year	Instructor's Signature

COURSE DELETE

CRN	Subject	Course #	Section #	Title	Semester/Year

Student Acknowledgement (add your initials in the box):

Date: