

Good afternoon,

As noted in previous correspondence, all instruction throughout the remainder of the spring 2020 semester will be delivered in a non-face-to-face format. As a result of this decision, it is important that faculty spend the remainder of this week preparing for non-face-to-face instructional methodologies. Current online courses will remain the same, as well as those courses that are scheduled to begin as part of a term. It is my hope that you choose the delivery method which is most beneficial to the particular student population in your courses. You may choose to use a variety of tools noted in previous emails, including but not limited to Blackboard, WebEx, Microsoft Teams, FaceTime, telephone, or even e-mail. Please note, all instructors presently have access to a Blackboard shell for each class. By utilizing this tool which is already available, it will help students have a consistent remote-delivery method for their classes. In addition, for further suggestions, please refer to previous communications from this office, including the Academic Continuity Plan (sent via email Thursday, March 19, 2020 at 4:08 p.m.).

As you finalize your options, please consider students with known disabilities, such as hearing or visual impairments, and the impact your decisions may have on these students. Dr. Marsha Cornelius cornelml@morrisville.edu, in the Office of Accessibility Services, will be helpful in providing recommendations.

The Teaching & Learning Center (TLC) continues to provide a variety of training opportunities. See the Training Schedule link below for information and contacts relating to Blackboard, Microsoft Teams, and WebEx.

[Training Schedule](#)

If you have any questions please contact Jason Zbock, Associate Provost, at zbockjp@morrisville.edu.

It is important that you reach out to each student through their Morrisville.edu email address in order to communicate your plans to them. It is vital that this communication is clear and that we do all we can to relieve any anxieties and concerns students may be feeling during this time. The expectation is that you will have communicated the delivery format options to students within the next 24 hours, if you have not already done so, by using Morrisville.edu email

addresses. We have extended the Spring Break, in part, to provide instructors an opportunity and ample time to prepare and communicate plans to students. Distance learning delivery of course content will begin on Monday, March 30, 2020, and continue until the end of the semester (Friday, May 15, 2020).

Thank you for your time and attention regarding this urgent matter.

Barry L. Spriggs, Ph.D. | *Provost*

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