

President's Cabinet Meeting Minutes

Tuesday, June 4, 2019, at 9:00am, President's Conference Room-5th Floor Whipple

Convener: David Rogers

Present: David Rogers, Robert Blanchet, Barry Spriggs, Jo Ann Godfrey, Jason Zbock, Marian Whitney, Jennifer Bowden, Roberta Sloan, Graham Garner, Theresa Kevorkian, Mary Bonderoff (teleconference)

The meeting started at 9:00am.

1. Presidential Update and Cabinet Discussion DER
 - SUNY System updates were provided in program development and budget processes.
 - Facilities Master Plan meeting is scheduled today, Tuesday, June 4, 2019.
 - The Academic Recovery Program results were shared.
 - The Academic Dean Search was updated to Cabinet.
 - Facilities and grounds improvements needs were noted due to upcoming enrollment activities.

2. Minutes 28-May-19 DER
 - The minutes from May 28, 2019 President's Cabinet meeting were distributed.

3. Reports: identified by date Provost's Report - 6/25/19 BS
 - Chief Diversity Officer Report - 6/12/19 MB
 - Chief Enrollment Officer Report - 6/18/19 RB
 - VP for Administration/CIO Report 6/12/19 RS
 - VP Institutional Adv./Ex. Dir. MCF Report-6/25/19 TK
 - Ex. Dir., Communications & Marketing Report-6/12/19 GG
 - Institutional Effectiveness & Planning - August JZ/MW
 - Vice President, Syracuse EOC Report- 6/25/19 TP
 - General Manager, MAC Report-6/04/19 JB
 - The productivity of the Brewing Institute was discussed. Cost saving strategies were shared. Feedback was provided on operations and impact of the institute on student programming. The current demand is in workforce training. MAC will cease brewing based on cost saving and lack of demand for academic program demand. Cabinet supported the MAC decision to cease the Brewing Institute.
 - A communication strategy will be developed between MAC/Marketing and Communication of the Brewing Institute changes.

- Low Enrollment Process, program triggers, and list of programs will be presented to Cabinet for review and discussion-Barry Spriggs and Jason Zbock will compile-will be brought to Cabinet at the next Provost Cabinet Report
- The Provost and President will meet with the budget officer and VPAA to review the cost revenue data elements-will be scheduled
- Program Evaluation Criteria will be built upon on the existing Low Enrollment Process-Cabinet
- Finalize Curriculum Profile criteria for division chairs-by July 18, 2019-Marian Whitney and Jason Zbock