

President's Cabinet Meeting Minutes

Tuesday, July 9, 2019, at 9:00am, President's Conference Room-5th Floor Whipple

Convener: David Rogers

Present: David Rogers, Barry Spriggs, Jason Zbock, Roberta Sloan, Graham Garner, Theresa Kevorkian, Jennifer Bowden, Sue Cornelius, Robert Blanchet

The meeting started at 9:00am.

1. Presidential Update and Cabinet Discussion DER
 - Temp Services Budget was reviewed
 - Friday, July 19, 2019, SUNY Morrisville will meet with SUNY System to discuss budget planning and the College Sustainability Plan. An outline
 - Dr. Anibal Torres Bernal, new Dean of LASS will start Wednesday, July 10, 2019
 - Cabinet goals include additional institutional planning, addressing campus climate, opportunities, and strengthen shared governance
 - Dr. Rogers stressed the importance of sharing progress in a framed presentation with faculty and staff with college planning in priorities and student success.
 - Roberta requested the opportunity to present at Academic School meetings on specific topics. Cabinet agreed that this is an opportunity to improve communication with faculty and Deans.
 - Graham requested review of policy on signage. Graham emailed information to President's Cabinet.
 - College mission and vision was discussed for future planning. These conversations will occur at upcoming leadership workshops. The environment scan with supporting data was discussed as important pieces to begin this discussion. The program development committee activities and scope of the committee was reviewed to assist in future planning for program development.

2. Minutes 2-July-19 DER

The minutes from the Tuesday, July 2, 2019, President's Cabinet, were distributed, reviewed, and approved.

3. Budget Temp Services
 - The remaining temp services budgets were reviewed. Cost savings were identified. The focus was Enrollment Management areas. Financial Aid customer service funding was described with student peer advisor approach. Work study and campus assistantship options were discussed. Student confidentiality policies were noted with student info.
 - Athletics area was reviewed for cost savings.
 - Athletics area metrics were discussed in areas of recruitment and student success.

- SUNY System provided SUNY Morrisville on some approved broad-based and course-based fees
- Fund custodian accountability with fiscal management was discussed. Ongoing training was stressed.
- Sue Cornelius indicated the SUNY BI management summer report as a tool for fund custodians.
- Management performance plans will be used for accountability to adhere to effective fiscal management.

4. Remaining dates of training

Division chairs-Training

- Thursday, July 18, 2019, Division Chairs Training, 9:00 A.M. to 3:00 P.M. Charlton 117/Charlton 205 FMP presentation, 10:00 A.M. to 12:00 P.M., 1:00 P.M. to 2:00 P.M.
- Tuesday, July 23, 2019, Division Chair Training, 9:00 A.M. to 3:00 P.M. Charlton 117
- Wednesday, July 24, 2019, Division Chair Training, 9:00 A.M. to 4:00 P.M. Charlton 101, SUNY SAIL Institute Training
- Thursday, August 8, 2019, Division Chairs Training, 9:00 A.M. to 3:00 P.M., Charlton 117

Leadership Workshops

- Wednesday, July 10, 2019, President’s Cabinet-Financial Sustainability Plan-Hospitality Suite, 12:30 P.M. to 3:30 P.M.
- Wednesday, July 31, 2019, President’s Cabinet with Academic Deans, Human Resources, Hospitality Suite, 8:30 A.M. to 3:00 P.M.
- Wednesday, August 7, 2019, President’s Cabinet with Academic Deans, Human Resources, Divisional Chairs, Hospitality Suite, 8:30 A.M. to 3:00 P.M.
- Wednesday, August 14, 2019, College Senate Leadership, President’s Cabinet, Provost Council, and Divisional Chairs, 8:30 A.M. to 3:00 P.M., Hospitality Suite
- Thursday, August 15, 2019, Senior Council, 1:00 P.M. to 4:00 P.M., Hospitality Suite

Admission Events

Morrisville Campus

- Tuesday, July 23 and Wednesday, July 24 – Registration Days, 9:00 a.m. – 3:00 p.m., STUAC

Norwich Campus

- Thursday, July 25 – Registration Day, 9:00 a.m. – 3:00 pm.

5. Fall 2019 Start Up

- Thursday, August 15, 2019 New Faculty/Staff Orientation-Table Session
- Monday, August 19, 2019 Norwich Campus Welcome Back
- Tuesday, August 20, 2019 All Faculty/Staff Meeting, STUAC
- Wednesday, August 21, 2019 New Faculty/Staff Orientation Session

- Monday, August 26, 2019 Fall 2019 semester courses begin

6. The next meeting is Wednesday, July 10, 2019, at 12:30 P.M. in the Hospitality Suite to prepare the Financial Sustainability Plan.