SUNY MORRISVILLE
— EST. 1908 —
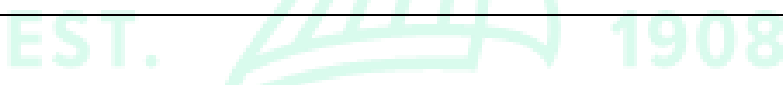
STUDENT DEPARTURE FORM

NAME:	STUDENT ID:	DATE OF DEPARTURE:
SCHOOL:	MAJOR:	ACADEMIC TERM:
TELEPHONE NUMBER:	MSC LAPTOP YES NO	RESIDENCE HALL & ROOM

PLEASE CHOOSE REASON FOR DEPARTURE (CHOOSE JUST ONE):

	MARRIAGE		LACK OF INTEREST		GRADUATED AS
	EMPLOYMENT		CHANGE OF AIM		LACKS PROGRAM REQUIREMENTS
	MILITARY SERVICE		FAMILY ILLNESS		GRADUATED AOS
	FINANCIAL		PERSONAL		COURSE CANCELLED
	TRANSFER		TRANSFER TO ANOTHER COLLEGE		PREPAID NO SHOW
	ACADEMIC WITHDRAWAL		UNKNOWN WITHDRAWAL		PROGRAM DISMISSAL
	ACADEMIC DISMISSAL		LACKS GRADUATION REQUIREMENTS		CERTIFICATE OF COMPLETION
	DISCIPLINARY		COURSE COMPLETED		DISSATISFIED
	HEALTH		DECEASED		GRADUATED BT
	GRADUATED AAS		GRADUATED AA		MMR NONCOMPLIANT

STUDENT	I have read and understand the SUNY Morrisville withdrawal policies and the attached page. I understand that I must clear all outstanding financial obligations (such as tuition, fees, library book(s)/fines, parking, laptop, college id, etc., and until all financial obligations have been satisfied, I cannot receive official college transcripts upon request.
STAFF:	Your signature indicates this student has completed all requirements for your office.

STUDENT: MUST OBTAIN ALL SIGNATURES BY THE FOLLOWING OFFICES BELOW:

OFFICE NAME & LOCATION	SIGNATURE	DATE
STUDENT SIGNATURE		
ACADEMIC DEAN		
COLLEGE ID OFFICE (HAMILTON HALL)		
TECHNOLOGY CENTER (STUDENTS WITH LAPTOPS)		
LIBRARY		
RESIDENCE LIFE (HELYAR HALL–RESIDENT STUDENTS ONLY)		
STUDENTS ACCOUNTS (4TH FLOOR WHIPPLE ADMIN)		
FINANCIAL AID (4TH FLOOR WHIPPLE ADMIN)		
REGISTRAR'S OFFICE (3RD FLOOR WHIPPLE ADMIN) LAST OFFICE - COMPLETED FORM IS PROCESSED HERE		