

Search Participant Acknowledgment

As participant in the interview process regarding the search for the position below, I acknowledge the following:

- I will keep confidential any information about candidates, both during and after the conclusion of the search process (i.e. into the future).
- The following statement will apply to all candidates throughout the entire search process:
 - All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected veteran status, age, or any other characteristic protected by law.
- I will advise Human Resources if any appearance of potential conflict of interest exists between me and a candidate; and subsequently advise the committee if deemed necessary by Human Resources.
- I will adhere to SUNY Retrenchment Policy below:
 - An employee who has received notification of retrenchment is entitled to university wide and campus wide special consideration. The university wide special consideration commences with the notice of retrenchment and lasts for a period of six months after the effective date of retrenchment. College wide special consideration begins at the expiration of the university wide special consideration and lasts for an additional 18 months. It is the retrenchee' s responsibility both to apply for the position within the advertised application period and to specify that the application is being submitted under the special consideration procedure. It is the campus's responsibility to act upon such applications before acting on any other applications. A special consideration applicant who does not meet the qualifications described in the vacancy announcement should be so notified immediately and removed from the pool.

Position Title:		
Agreed:		
Print Name	Signature	Date

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