

SUNY MORRISVILLE

— EST. 1908 —

REPLACEMENT DIPLOMA REQUEST FORM

(NO RUSH Service is available – diplomas are ordered 3 times a year June, September, January)

Replacement diplomas are reissued for a fee of \$10. Diploma covers are \$15. Please include check or money order made payable to SUNY Morrisville. Credit card/debit card payments can be made by calling Student Accounts at 315.684.6069. Complete the information below, and return this form with payment to Registrar's office.

Please print your name clearly as it will appear on the diploma:

Name: _____
First Middle Last

Former/Maiden Name: _____

(If you are requesting a diploma in a name other than the one in which your diploma was originally issued, you must provide documentation of name change e.g., copy of a marriage certificate, divorce decree, etc.)

Date of Birth: _____

Major: _____ Degree Awarded: _____ Date Awarded: _____

Contact Phone Number: _____ Contact Email: _____

Address to which the diploma should be sent:

Street/P.O. Box Apt. No City State Zip

Signature Date

RETURN REQUEST TO:

SUNY Morrisville
Office of the Registrar
P.O. Box 901
80 Eaton Street
Morrisville, NY 13408

For Office of the Registrar Use Only:

President: _____ Reissued: Yes ___ No ___
Degree: _____ Honors: _____ Date of Degree: _____
Requested by: _____ Date: _____