

## The Resident Assistant Position

**Who are they?** Resident Assistants are the friendly, helpful students who live just around the corner and make life in the residence halls a little easier. The RA is a person who demonstrates responsibility, teamwork and a positive attitude. Above all else, the RA is a role model and has the opportunity to influence a great number of students' lives.

The RA position gives students the opportunity to develop strong skills in communication, leadership, conflict mediation, programming and time management. Students leave the RA position better prepared for their careers and with memories of an experience that will last for a lifetime.

### Resident Assistant Position Responsibilities Overview:

- Participate in a weeknight and weekend duty rotation schedule.
- Remain in good financial, academic, and judicial standing.
- Attend weekly staff meetings and other meetings as scheduled.
- Be available to participate in RA training by returning to campus at least a week before classes begin.
- Be available to stay after students leave campus for college breaks to help close residence halls.
- Be a role model student and resident.
- Plan floor and building events.
- Be a resource and peer counselor.
- Help promote safety, wellness and diversity.
- Enforce and promote campus policies.
- Be visible, accessible, and helpful to students and staff.

### Tips for Resident Assistant Applicants

**Interviews:** First impressions are lasting impressions. How you dress and carry yourself? Do you make good eye contact? Use appropriate language and expressions. All of these things say a lot about you to evaluators. The serious candidate will always arrive prepared for an interview a few minutes ahead of time.

There will likely be several people interviewing you at once. Do not be intimidated; if we select you for an interview, we have already noticed some of your qualities and we want to learn more.

In addition to getting to know more about you in person, RD and RA interviewers will be looking to gauge your fit for and sincere interest in the position. We are listening for concrete examples to prove you understand what the RA job is all about and how you can help the college community as a student leader representing the department of Residence Life. Recycling common ideas of how to build community, such as "I would plan pizza parties" probably won't score high against your competition!

### Group Process:

- What is it? Group process is a set of planned activities where you participate in a group to showcase your abilities and teamwork.
- Facilitators will observe and evaluate your interactions, and reactions to the activities.
- What to wear? Dress business casual. i.e. no hoodies, hats, t-shirts, offensive logos, or sweat pants.

**Be confident! This is your opportunity to tell us and showcase why we should hire you.**

*\*For assistance with resume, cover letter, or for interview tips, please refer to the Career Guides & Handouts, by visiting the Morrisville State College Career Services website. <http://www.morrisville.edu/careerplanning/guides.aspx>*