



Human Resources Office
315-684-6038
Fax 315-684-6859

RETIREMENT SYSTEM MEMBERSHIP FOR PART TIME EMPLOYEES

Retirement system membership is optional for all part-time employees and for classified employees who have been appointed on an other than permanent basis. Membership in a retirement system requires that employees contribute 3% of the gross earnings to the retirement system.

* Part-time faculty and some professional staff have the option of joining either the NYS and Local Retirement System (ERS) or the NYS Teachers' Retirement System (TRS). Some professional staff and classified employees may only select ERS.

Please indicate below your decision regarding retirement system membership and return this form to the Human Resources Office as soon as possible. If you have any questions, feel free to contact this office.

All Staff

I am already a member of the NYS and Local Retirement System (ERS)

Reg. # _____ Tier # _____
Signature _____ Date _____

I am already a member of the NYS Teachers' Retirement System (TRS)

Reg. # _____ Tier # _____
Signature _____ Date _____

Part-time Faculty and some Professional Staff

I wish to join the NYS and Local Retirement System (ERS) _____
Signature _____ Date _____

I wish to join the Teachers' Retirement System (TRS) _____
Signature _____ Date _____

I do not wish to join a retirement system. _____
Signature _____ Date _____

Classified Staff and some Professional Staff

I wish to join the NYS and Local Retirement System (ERS) _____
Signature _____ Date _____

I do not wish to join a retirement system. _____
Signature _____ Date _____

Acceptable titles for TRS Membership:

All Faculty titles
All Librarian titles
All Coach titles
Chancellor
President
Vice-President
Provost
Dean
Associate Dean
Assistant Dean