

APPENDIX M

SEVERE WEATHER EMERGENCY POLICY / CAMPUS CLOSURE PROCEDURES

Morrisville State College Policy #2112

State offices and other state facilities may be closed only by order of the Governor. The President of each campus, or his/her designee, is authorized to cancel classes and recommend that only essential employees report to work.

In a rare circumstance when the campus must be closed and / or classes canceled, an announcement will be made on the following local radio and television stations:

WIXT-TV 9	WNTQ-FM 93.1
WSTM-TV 3	WBBS-FM 104.7
WTVH-TV 5	WYYY-FM 94.5
WKTV-TV 2	WSKS-FM 102.5
WUTU-TV 20	WFRG-FM 104.3
	WCHN-AM 970.0
	WKXZ-FM 93.9
	WSYR-AM 570.0
	WMCR-FM 106.3
	WRVO-FM 89.9

In these instances, essential employees such as heating plant staff, designated physical plant staff, food service employees, health center staff, University Police officers, and animal care positions will be asked to make every effort to report to work. In addition to announcements in the local media, a message regarding closure will be placed on the main campus phone line (684-6000). Faculty who are unable to meet their classes should contact their respective school offices.

The College has had a long standing practice of authorizing early employee departures during severe weather conditions. In these instances, employees are required to charge appropriate leave accruals.